

Zainabiya Madressa Safeguarding Policy

All Madressa Volunteers to be DBS checked- the current admin for this is Hasnain Datoo.

The Madressa aims to work towards a situation in which children can develop self-discipline and self-esteem in an atmosphere of mutual respect and encouragement.

To achieve this:

- Rules governing the conduct and behaviour of the students will be discussed and agreed within the Madressa and explained to all newcomers, both children and adults

- All teachers in Madressa will ensure that the rules are applied consistently, so that children have the security of knowing what to expect and can build up useful habits of behaviour

Ensure students' mobile phone must be placed in their bags for the duration of the lesson.

- All staff will try to provide a positive role model for the children.

When students behave in unacceptable ways:

- Physical punishment such as smacking or shaking shall not be used nor threatened

- Teachers shall not shout in a threatening manner

Any concerns should be escalated to the HoDs or the Head of the Management Team/Principal.

- Any behaviour problems will be handled in a developmentally appropriate fashion, respecting individual children's levels of understanding and maturity

- Recurring problems will be tackled by the Management Team in partnership with the children's parents, using objective observation records to establish an understanding of the cause to bring positive change in the children

- In the event of persistent behaviour problems despite interventions, the MMT retains the authority to exclude that child for a proscribed period.

Safeguarding:

- Zainabiya Madressa should have a designated named safeguarding lead.
- All teachers/volunteers should safeguard the children.
- In the event of a safeguarding concern, the details need to be quickly communicated to the safeguarding lead, preferably in writing. The safeguarding lead will create a file for

the incident and investigate the matter urgently. The MMT Lead/Principal, if they are not the safeguarding lead should be made aware of the matter even if they need not be privy to all the details pertaining. Where required, the parents/guardians should be informed of any investigation being undertaken. Where appropriate, depending on the nature of the concerns, external agencies like the Milton Keynes Multiagency Safeguarding Hub (MASH) may need to be informed - in this event, the EC should be informed.

- CoEJ provide an advisory service which should be the first port of call if external advice is required to manage a concern.
- Any concern that breaks the law should also involve the police, as is our statutory requirement.
- For any visitors to the Madressa, there is a Visitors Book in the Office which they must sign in and out of.
- For students being collected early, there is an Early Pickup book in the office that parents must sign when collecting their children.

Updated May 2024

The Madressa reserves the right to make any changes and revisions to, or withdraw all or parts of, this policy from time to time as it considers appropriate without prior consultation or notice.